



TIMELINE: LONDON, FALL 2024

The Semester in London, England, program is open to all college students. Eligibility requires a cumulative GPA of **2.5** in at least **12 units** of previous college-level course work at an accredited college. **First semester students** enrolled in 12 units may be accommodated if their campus coordinator approves a progress report.

- 1) Contact your study abroad advisor (see the last page of the brochure) OR visit your College's study abroad website **OR** [Citrus College's study abroad website](#) and complete the [Initial Application](#) form.
- 2) **APPLY TO CITRUS COLLEGE FOR THE FALL SEMESTER.** Complete a Citrus College application for admission online www.citruscollege.edu - Click on "Apply." You will be issued a Citrus student ID and student email ([link this to your usual email](#)).
- 3) **Read and complete the "Financial Aid Request Form."** Fall 2024 London **financial aid is only offered through Citrus College.** It is also possible to apply for a loan during the spring (at your home college) and use this for the fall or use it to help cover the flight and initial deposit.
- 4) **By June 5, 2024 DEADLINE: Complete the AIFS enrollment and pay the \$450 deposit.** Your advisor will send you the AIFS enrollment link after you complete the Initial Application. ***Note: \$150 of your deposit is non-refundable. After July 12, the entire deposit is non-refundable.**

***See the AIFS London Information and Fee schedule below for the 2024 program dates, withdrawal information, and details about the AIFS transportation package.**

REGISTRATION FOR CLASSES:

Students who have paid the \$450 deposit will be able to register through Citrus' Wingspan student portal. Students must enroll in a minimum of 12 units including the required Hum 125 (3 units) course. If students are not eligible for the Promise Grant (formerly BOGW), tuition fees will be applied (12 x \$46 = \$552).

WITHDRAWING FROM PROGRAM AND REFUNDS

See the AIFS Refund Policy on the student portal. **To withdraw send an email to Karen Winslow with your withdrawal notification (see email address below).**

LONDON ORIENTATION

LONDON mandatory STUDENT ORIENTATION will be held at Citrus College in the Center for Innovation on July 24, Rm. 159 (CI 159) from 6:00 – 8:00 p.m., for all students participating in the program. London instructors and AIFS student services representatives will attend.

CITRUS COLLEGE CONTACTS: 1000 W. Foothill Blvd., Glendora, CA 91741

John Morris-Study Abroad Specialist (626) 914-8560 studyabroad@citruscollege.edu

Barry Kuan-Admissions and Records Coordinator (626) 914-8512 bkuan@citruscollege.edu

Financial Aid Study Abroad Technician (626) 914-8592 financialaid@citruscollege.edu

AMERICAN INSTITUTE FOR FOREIGN STUDY (AIFS) CONTACTS:

One High Ridge Park, Stamford, CT 06905

Karen Winslow – Systems Program Coordinator; Registrar/Program Accounting (**withdrawals, refunds, financial aid, payment processing**) (**housing questions, flight questions, general program questions**)

(800) 727-2437 X5089 kwinslow@aifs.com

**Southern California Foothills Consortium
London Program
Fall Semester 2024**



The AIFS program fee based on housing selection includes the following:

Option A: Shared Homestay: \$8,570.00

Option B: Shared Residence: \$10,320.00

- Option A - accommodations in a twin-bedded room in a homestay in London including continental breakfast five days a week and access to cooking and laundry facilities (towels are not included)
- Option B - shared accommodations in a fully furnished self-catered residence in central London – no meals included.
- **Both options include:**
- Orientation program including an orientation meeting with AIFS staff, information on safety/security and travel, workshops with local staff on cultural differences, and a half-day guided sightseeing tour of London by private bus with the services of a professional guide.
- London Transport travel pass giving unlimited use of the buses and underground trains. Homestay students receive a multi-zone (usually zones 1-3) travel card, and residence students receive a central zone (zones 1 & 2) travel card.
- British Life and Culture lecture series focusing on historical, political, economic, and cultural aspects of contemporary Britain, including 12 weekly lectures, four local field trips, and a student activity plan.
- Membership of the Imperial College Union, giving access to over 370 Union clubs and societies, and to Imperial College events
- Membership with borrowing rights of the local public libraries – see <https://www.rbkc.gov.uk/libraries/libraries>
- Weekly cultural program of heavily subsidized extra-curricular activities including day trips, walking tours, theater, and sporting events.
- Access to the AIFS Student Center and a team of dedicated AIFS Student Services staff for information, personal advising/counseling, and 24-hour emergency contact service
- Medical insurance policy

Program fees do not include the following:

- Optional Transportation Package consisting of round-trip airfare between Los Angeles and London, and round-trip transfers overseas between the airport and the accommodations on the specified program dates for \$625; and mandatory additional U.S. government and airline-imposed departure taxes, fees, and fuel surcharges of \$565.
- **An optional 4-day, 3-night excursion to Scotland** (departing Thursday afternoon, returning Sunday evening). Included in the price is a return train ticket from London to Edinburgh, 3 nights hostel accommodation with breakfast included (1 night in Edinburgh, 1 night in Loch Ness, 1 night on the Isle of Skye), a 3-day guided bus tour to the Highlands and islands of Scotland, evening meals and the services of an AIFS staff member throughout the excursion for \$695.
- Community College tuition or administrative fees
- Textbooks
- Meals other than those listed.
- Passport and visa fees if applicable
- Additional field trips or excursions required by your instructors.
- Personal expenses
- Optional medical insurance upgrade for \$65
- Anything not specifically listed as included.

2024 PROGRAM DATES

Thursday, September 5
Friday, September 6
Saturday, September 7
Sunday, September 8
Monday, September 9
Thursday, November 28
Friday, November 29

AIFS flight departs Los Angeles for London.
Arrive in London.
Orientation and Workshops.
Guided Tour of London.
Classes begin.
Last Day of class.
Program ends. AIFS flight departs London for the U.S.

PAYMENT SCHEDULE FOR AIFS FEES

<u>Shared Homestay</u>	<u>Fee</u>	<u>Due Date</u>	<u>Shared Residence</u>	<u>Fee</u>	<u>Due Date</u>
Enrollment deposit	\$450.00	June 5, 2024	Enrollment Deposit	\$450.00	June 5, 2024
Balance of fees	<u>\$8,120.00</u>	July 12, 2024	Balance of Fees	<u>\$9,870.00</u>	July 12, 2024
Total	\$8,570.00		Total	\$10,320.00	
<u>Optional</u>	<u>Fee</u>	<u>Due Date</u>	<u>Optional</u>	<u>Fee</u>	<u>Due Date</u>
Transportation Package	\$625.00	July 12, 2024	Scotland Tour Deposit	\$50.00	June 5, 2024
Taxes/Fees (subject to change)	<u>\$656.00</u>	July 12, 2024	Scotland Tour Balance	<u>\$645.00</u>	July 12, 2024
Total	\$1,281.00		Total	\$695.00	

Medical Insurance Upgrade \$65.00 July 12, 2024

All students must submit the \$450 deposit (plus \$50 for the Scotland tour, if selected) when completing the online enrollment form. Subsequent payments may be made by check or credit card. Checks should be made payable to "AIFS." American Express, MasterCard and Visa are accepted.

Financial Aid students are responsible for paying by Friday, July 12, 2024, the airfare (\$625); taxes, fees, and fuel surcharges (\$656 [subject to change]); an \$850 program reservation deposit, payment for optional program components, and any remaining balance that will not be covered by aid.

Please note: A \$35 returned check fee will be charged on all checks returned by the bank for insufficient funds.

AIFS TRANSPORTATION PACKAGE

Participants have the option of purchasing a round-trip ticket for the flight arranged through AIFS. Participants choosing this option should note the following restrictions: Tickets purchased from AIFS are exclusively on scheduled airlines (not charters). They are not endorsable to another carrier. Flights are not necessarily direct or non-stop, and frequent flyer miles are not applicable. The AIFS Transportation Package includes round-trip ground transportation between the airport overseas and your accommodation on the regularly scheduled program dates. AIFS will book flights on the dates indicated on this application only.

Participants wishing to purchase the Transportation Package must notify AIFS in writing or by selecting this option on the online enrollment form by Tuesday, May 28, 2024. Participants wishing to cancel the flight must notify AIFS in writing by Friday, July 12, 2024. Cancellation penalties will apply. Tickets are non-refundable after this date.

AIFS Airfare Regulations: Return must be to original U.S. departure point. Tickets are subject to airline availability. No refunds are available for any unused portion of the ticket. Tickets cannot be rerouted, and stopovers are not permitted. Once abroad participants may be able to change their return date, but only if that date is available and in the same class of service in which the ticket was booked (note: date changes are only allowed within 7 days of the original return date). Only the ticketing agent can provide this information. Participants are subject to agency and airline-imposed change fees and space availability. Group round-trip ground transportation to and from the airport in London is on the regularly scheduled program dates only.

AIFS cannot guarantee that all passengers will be booked on the same flight. A minimum of 10 participants must purchase the flight for it to be offered.

Refund policy and important dates to remember should you need to cancel your participation:

Withdrawing on or before Wednesday, June 12, 2024	All fees paid less than a \$150 processing fee will be refunded.
Withdrawing after Wednesday, June 12, 2024, and on or before Friday, July 12, 2024	All fees paid less the \$450 deposit and any non-refundable deposits paid by the participant or by AIFS on the participant's behalf will be refunded.
Withdrawing after Friday, July 12, 2024	No refund and the total program fee is due.

*Please note that after the final payment deadline the full program fee is due to AIFS even if you have not yet paid and do not participate or plan to participate in the program. Non-refundable financial commitments have been made to secure your spot. If a participant withdraws once the program has begun, there is no refund. **This refund policy applies whether a participant pays AIFS Abroad directly for all, part, or no program fees.***

Protecting your investment:

Participants will have the option of purchasing additional trip cancellation or interruption insurance which allows them to protect their study abroad program. This policy includes options to cancel for any reason (CFAR) and interrupt for any reason (IFAR). Details of the Worldwide Trip Protector Plans with travel insurance underwritten by the United States Fire Insurance Company, rated A (Excellent) by A.M. Best 2019, are available on the Cultural Insurance Services International (CISI) website - www.culturalinsurance.com. Students may purchase their plan directly through the CISI website. The policy is time sensitive and must be purchased within 21 days of paying the \$450 enrollment deposit.

Access, Inclusion, Diversity, and Equity (AIDE) general social identity resources:

At AIFS Abroad, we support all participants in your study/intern abroad journey, inclusive of your gender, race, religion, age, physical ability, and sexual orientation. Everyone has a complex identity, and the different aspects of your identity are important when deciding on a program and location. Exploring the identities, you hold and learning about those of others is also an important part of this journey. We invite you to use the information here - <https://www.aifsabroad.com/student-resources/> - before, during, and after you study abroad.