CITRUS COLLEGE
Is Here for You!

The Citrus College community looks forward to welcoming you back to campus this fall!

Leading up to the start of the semester, the college will be sending out information to help facilitate a smooth transition so you can focus on your academic success.

Here are some important actions to consider before beginning your journey at Citrus College:

CITRUS EMAIL | CITRUS MOBILE APP | MY.CITRUSCOLLEGE.EDU

As a Citrus College student, it is important to stay connected. We encourage you to:

- Check your Citrus College email regularly.
- Download the Citrus Mobile app.
- Familiarize yourself with my.citruscollege.edu.
- Download the Citrus College Guardian app to your mobile device if you will be taking classes on campus in order to enhance your personal safety (search: "Rave Guardian" in the app store to access this resource).
- Sign up to receive Citrus Alert emergency notifications through a text message or phone call when there is an emergency on campus (e.g., a campus closure, lockdown or power outage).

RESOURCE LINKS
- Citrus College email
- How to forward your student email to your personal email
- Citrus Mobile app
- my.citruscollege.edu
- Citrus College Guardian app
- Citrus Alert

PRIOR TO YOUR FIRST DAY

It is important to check all email communication, announcements and updates. Prior to the first day of class, be sure to:

- Review the class schedule to determine:
  - If your class meets on campus or online.
  - If your online class is synchronous or asynchronous. **Synchronous** learning is interactive, two-way online or distance education that happens in real time with an instructor, whereas **asynchronous** learning occurs

virtually online and through prepared resources, without real-time instructor-led interaction.
- Check how you can view your financial aid status.
- Review where to find available support programs and services.

RESOURCE LINKS
- [Class schedule](#)
- [Financial aid status](#)
- [Support programs and services](#)

ONLINE REGISTRATION | REGISTRATION ERRORS

Your Citrus College registration is completed entirely online.

- You can add classes following your registration date and time using your WingSpan account:
  - To log in to WingSpan, you need your username and password. If you are having account access issues, submit a request for assistance.
- Take a moment and review common registration errors and resolutions.

RESOURCE LINKS
- [Registration video](#)
- [WingSpan](#)
- [Request for assistance](#)
- [Common registration errors and resolutions](#)

PETITIONING | WAITLISTS | AUTHORIZATION CODES

If you are attempting to add a class and WingSpan asks for an authorization code, it means the class is full or not available for registration because the class has already begun.

- Once class has begun, an authorization code is required (even if the class has open seats). Distribution of these codes is at the discretion of the faculty member, and it is generally done on the first day of class.

If a class is full, you may have the option of adding your name to the waitlist.

- When you are on a waitlist (or waitlists), we strongly encourage you to check your Citrus College email and WingSpan messages on a regular basis. If a spot opens up for you, a notification will appear in your messages.
- If you are on a waitlist, you will need to attend the first-class meeting to obtain an authorization code. If the class meets entirely online, you should email the instructor and inquire about an add code.

RESOURCE LINKS
- [Add a class](#)
- [Authorization code](#)
- [Waitlists](#)

COVID SAFETY AT CITRUS COLLEGE

Citrus College aims to deliver its mission while protecting the health and safety of its students, faculty, staff, administrators and campus visitors to the fullest extent possible by minimizing the potential spread of disease within the community. Students are responsible for complying with college precautions to protect against the transmission of COVID-19.

Please note that masks are required indoors while on campus, including classrooms, for all vaccinated and unvaccinated students, faculty, staff and visitors.

RESOURCE LINK
- [COVID-19 information and updates](#)

WELCOME DAY IS THURSDAY, AUGUST 19

Welcome Day is designed to help students navigate the support services available at Citrus College. Sessions ranging from financial aid, career and transfer services, honors, and more will be featured both on campus and online.

RESOURCE LINK
- [RSVP for Welcome Day 2021](#)

CAMPUS OFFICES REOPEN ON MONDAY, AUGUST 16

Citrus College will reopen to campus visitors on Monday, Aug. 16. Parking permits are not required for students through Dec. 31, 2021. Since office hours may vary, we recommend visiting the Citrus College website prior to your visit to verify hours of operation. All visitors must follow posted COVID-19 safety guidelines.

STUDENT RESOURCE GUIDE

New students are encouraged to review the Student Resource Guide for additional information about transferring, financial aid, student services, career pathways and the campus directory.

RESOURCE LINK
- [Student Resource Guide](#)

GO Owls!