

## CITRUS COLLEGE DEPARTMENT OF CAMPUS SAFETY



### **PARKING REGULATIONS for STUDENTS AND PART-TIME EMPLOYEES**

[www.citruscollege.edu/campussafety](http://www.citruscollege.edu/campussafety)

1000 W. Foothill Blvd., Glendora, CA 91741-1899

626-914-8611, 626-857-4012 fax

#### **AUTOMOBILE PARKING PERMITS**

Cars parked on campus must display a current permit. One permit per student per semester will be issued. If you are switching vehicles, ensure the vehicle is registered to the permit and simply remove the permit from one vehicle and adhere it to the vehicle you will be driving. NOTE: Permits cannot be shared between two persons.

If you do not have a valid permit on your vehicle, you may purchase a one day permit. Daily permits may be purchased at any automated pay station (APS) machine. The APS machines are located throughout campus in the S1, S2, S3, S4, S5, S6, S8 and S9 parking lots. The APS machines accept cash, coins or Visa and MasterCard. Daily permits are good only for the day of purchase.

**Permits must be clearly displayed and affixed on the bottom of the driver's side front windshield, in accordance with California Vehicle Code 26708 (b) (3).**

#### **MOTORCYCLE PERMITS**

A separate motorcycle permit is required for this type of vehicle. This permit is ordered through the iParq website and must be displayed on the front right fork of the motorcycle. Motorcycle parking pads are indicated on the campus map. Do not park motorcycles in automobile stalls. This is a violation and the motorcycle will be cited.

#### **STUDENT and PART-TIME EMPLOYEE PERMITS**

Part-time employees and students are restricted to park in any of the "S" student lots only. Part-time employees may not park in employee lots. Violators will be cited.

#### **RED ZONES**

Do not park in the red zone. These areas are for emergency access only. Parking in a red zone will result in a citation that will not be voided or dismissed.

#### **VISITOR PARKING**

Visitor parking spaces are reserved for visitors only. Special permits are required to park in these spaces. Any vehicles parking in these spaces not displaying the special permit will be cited.

#### **CLIENT PARKING**

The V4 parking lot is reserved for clients of the cosmetology, health occupations and dental assisting programs while they are receiving services from these programs. Special permits are required to park in these lots. Client parking restrictions also apply to the V3 lot which is designated for golf range patrons and the E1 lot which is designated for performing arts. Anyone parked in these areas without a special permit will be cited. These areas are identified by signs that read "Client Parking Only" or "Golf Range Only."

### **DISABLED PERSON PARKING**

Spaces for disabled person parking are available in all campus lots. Vehicles using these spaces must display a valid DMV placard or license plate. The minimum fine for illegally parking in a disabled person parking space is \$330.

### **METERED PARKING**

Metered parking spaces are available in the S1, S4 and E6 lots. Metered spaces allow up to a maximum of 60 minutes. If you need to park for more than 60 minutes, please purchase a daily permit. Expired meter parking will be cited.

Do not park in meters that are out of order. Parking at those meters is not valid and the vehicle will be cited.

### **NO PUBLIC TRANSPORTATION PARKING**

No parking for Metro L Line, buses, Park and Ride or any other public transportation services is allowed in any Citrus College lot. Vehicles will be cited.

### **PARKING and TRAFFIC REGULATIONS**

1. Park in designated parking stalls only.
2. Vehicles must be parked entirely within a designated stall.
3. Do not drive against the designated traffic flow in the parking lots.
4. Vehicles must be parked facing into the stall (head in parking only).
5. Pedestrians have the right of way in the parking lots.
6. The speed limit in all parking lots is fifteen (15) miles per hour.
7. Vehicles must not be stopped behind a parked vehicle.
8. No overnight parking.
9. Parking on campus is for official campus business only.
10. No public transit parking allowed.

See [AP 6750](#) for a complete list of parking and traffic regulations.

### **CITATION PAYMENT PROCESS**

Parking citations may be paid online by credit or debit card by visiting the iParq website at <https://citruscollege.thepermitstore.com> or via mail by enclosing the original citation along with payment by check (**do not mail cash**) to:

Citrus College  
c/o Parking Citation Service Center  
PO Box 60309  
San Diego, CA 92166

### **CITATION APPEAL PROCESS**

If you feel that you received a citation that was unjustified, you must file a citation appeal online at the iParq website <https://citruscollege.thepermitstore.com>

Per California Vehicle Code 40215, you have twenty-one (21) days to appeal the citation. Appeals which are submitted more than 21 calendar days after the violation will not be considered.

### **PARKING CITATION AUTHORITY**

Parking citations are enforceable under the auspices of California Vehicle Code 21113(a).

**LIABILITY**

Be sure you roll up the windows, set your alarm and lock your car before leaving it. Citrus College is not responsible and assumes no liability for damage or theft of any vehicle or its contents.

**ADDITIONAL PARKING**

Per an agreement with Azusa Pacific University (APU), additional parking may be available in one APU off-campus parking lot. This lot is located on Foothill Boulevard and Alostia Avenue, approximately one block west of the Citrus College campus. This lot is designated as Citrus Annex #1.

Citrus College students who display a current Citrus College parking permit may park in the Citrus Annex #1 from 7 a.m. - 6 p.m. Monday through Friday.

This lot will be regularly patrolled by Citrus College Campus Safety and APU Campus Safety. Students who park in this lot are subject to both Citrus College and APU traffic and parking regulations. In compliance with APU policy, this lot is designated as a NO SMOKING area.

Students using the off-campus Citrus Annex parking lot should walk east on the sidewalk along Foothill Boulevard and use the crosswalks at the Foothill Boulevard/Citrus Avenue intersection to arrive at the northeast corner of the intersection in front of the Citrus College marquee. A pathway to the north of the marquee provides pedestrian access on to campus.

Subject to change without notice.

A permit does not guarantee a parking space close in proximity.

**DEPARTMENT OF CAMPUS SAFETY**

Campus Safety Building is located at the main entrance of campus, off of Citrus Avenue.

Office hours are:

Monday through Thursday 7 a.m. to 8 p.m.

Friday 7 a.m. to 5 p.m.

Campus safety officers are on campus 24 hours a day, seven days a week. If the campus safety office is closed, you can reach our staff by calling (626) 914-8611.

For more information, consult the campus safety website at [www.citruscollege.edu/campussafety](http://www.citruscollege.edu/campussafety)

Twitter: [@CitrusCollegeCS](https://twitter.com/CitrusCollegeCS)