

**CITRUS COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE SERVICES**

BP 6500 PROPERTY MANAGEMENT

References: Education Code Sections 81300 et seq.

The Superintendent/President or Vice President, Finance and Administrative Services is delegated the authority to act as the Board's negotiator regarding all property management matters that are necessary for the benefit of the District. No transaction regarding the lease, sale, use, or exchange of real property by the District shall be enforceable until acted on by the Board of Trustees itself excluding facility use transactions as described in Board Policy 6700 Civic Center and Other Facilities Use.

The Superintendent/President or Vice President, Finance and Administrative Services shall establish such procedures as may be necessary to assure compliance with all applicable laws relating to the sale, lease, use, or exchange of real property by the District.

Board Approved	07/21/09
Desk Review	02/04/13
Revised	07/18/17