

# CITRUS COMMUNITY COLLEGE DISTRICT STUDENT SERVICES

## AP 5120 TRANSFER CENTER

References: Education Code Sections 66720-66744; Title 5 Section 51027

The District has a Transfer Center Plan that complies with the requirements of Title 5. While transfer services are available to all students, the plan identifies appropriate target student populations and is designed to increase the transfer applications of underrepresented students.

The plan is updated every five years and reviewed annually by the Transfer Task Force.

The Transfer Center Plan is available in the Transfer Center.

The Transfer Center, as well as other counseling programs, offer information resources and staff to assist students with transfer planning.

Plan components include, but are not limited to:

- Services to be provided to students
- Facilities
- Staffing
- An advisory committee
- Evaluation and reporting
- References related to transfer path requirements for each articulated baccalaureate major on [www.assist.org](http://www.assist.org)

The Chancellor's Office Transfer Center Annual Report also includes information about progress related to the transfer plan.

Board Approved	07/21/09
Revised	06/17/14
Desk Review	11/01/17