Thinking you can't afford an education could be a costly mistake. See page 11 for Financial Aid information. Check out the BOGW (Board of Governor's Waiver) information included in this schedule to see if you qualify.

Instructions for WingSpan—Citrus College’s Online Application and Registration Data System
Complete instructions on how to apply and register on WingSpan are available at https://wingspan.citruscollege.edu All new and returning students must complete an online application before being allowed to register.

Unit Limitation
There is no minimum, but the maximum number of units a student may enroll for a semester is 21 units (fall and spring). The maximum number of units a student may enroll in for summer and winter session is 13 units. A student wishing to take more than the maximum units may file a petition through the Counseling Department.

Waitlist
Once a class has reached its enrollment capacity, the status of that class will change from “Open” to “Closed.” When a class closes, a waitlist may open, allowing students the option to place themselves on the list. The waitlist has a limit of 20 spots. The first student on the waitlist will be the first to have the opportunity to register and so on.

Students on the waitlist will be contacted via their Citrus College student e-mail address if a seat opens. Once notified via the Citrus College email, students will have 24 hours to register for the class through WingSpan. Students that miss the 24-hour window to register will be removed from the waitlist. The waitlist will be frozen on the Thursday prior to the beginning of the term, and students will not be able to add to the waitlist or to register from the waitlist. From the first day of class forward, students will need an add code from the instructor to register for the class. Add codes will be issued by the instructors at their discretion. Instructors may use the waitlist order to issue add codes.

How Does the Waitlist Work?

- Once a class has reached its enrollment capacity, the status of that class will change from "Open" to "Closed."
- When a class closes, a waitlist may open, allowing you the option to place yourself on the list. The waitlist option is not automatic.
- Students on the waitlist will have a chance to register for the class based on their position on the list.
- Being on a waitlist does not guarantee enrollment.
- The waitlist has a limit of 20 spots. Exception: Classes that need special approvals, such as cosmetology, nursing or music may have a different limit. Check with the department for information.
- Students on the waitlist will be contacted via their Citrus College student e-mail address if a seat opens.
- Notification is based on the student's rank on the waitlist.
- You may view your waitlist position on the WingSpan registration page.
- If you are the first student on the waitlist, you will be the first to have the opportunity to register; if you are the second person on the waitlist, you will be the next, and so on.
- Once you are notified, you will have 24 hours to register for the class through the normal WingSpan registration process.
- If you miss the 24-hour window to register, you will be removed from the waitlist.
- When you register for a class or are removed from the waitlist, the waitlist will have an opening and another student may join the list.
- The ability to waitlist will close at midnight on the Sunday prior to the beginning of the term.
- From the first day of class forward, students will need an add code from their instructor to register for the class. Add codes will be issued at the instructor's discretion.

For more details visit—www.citruscollege.edu/ar/waitlist