CITRUS COMMUNITY COLLEGE DISTRICT
GENERAL INSTITUTION

AP 3500  CAMPUS SAFETY

References:  Education Code Sections 212, 67380, 72330.5, and 87014; Penal Code
Section 245; 20 U.S. Code Sections 1092(f) and 1232g; 34 Code of Federal
Regulations (C.F.R.) 668.46, 99.31(a) (13) and (14); Campus Security Act
of 1990

The Citrus College Department of Campus Safety ("Department of Campus Safety") is
the designated authority established by the Board of Trustees to enforce the Standards
of Conduct under the Education Code and Penal Codes of the State of California.

The Department of Campus Safety is not a police department and department incident
reports are not official police reports. If an official report is required, the Glendora Police
Department is the appropriate agency to contact.

The Department of Campus Safety is the liaison with the Glendora Police Department
and other local police agencies, including federal and state law enforcement entities.

The Department of Campus Safety is responsible for the safety and security of all
members of the college community. Every effort is made to inform students, faculty,
administrators, and staff members of criminal activity or other concerns that may be an
immediate or ongoing threat to the safety and security of those on campus. Information
on regarding crime prevention is made available to college students, faculty,
administrators, and staff members through a variety of methods, including, but not
limited to, campus memos, emails, presentations, trainings, orientations, social media,
and the web.

A Campus Safety plan shall be developed and provided to students as part of the
Annual Security Report published by the Department of Campus Safety each year and
made available online at: http://www.citruscollege.edu/campussafety. The Annual
Security Report includes information regarding emergency response in accordance with
Administrative Procedure 3505 Emergency Response Plan. Additionally, emergency
plan, preparedness, response and evacuation procedures can be found in print at the
Department of Campus Safety and on the Citrus College website. The Emergency
Response Procedure flipchart is also available in print and online, and can be
downloaded electronically.

The Department of Campus Safety annually prepares and updates a report consisting
of all occurrences reported to Campus Safety personnel of any arrests for crimes
committed on campus and that involve violence, hate violence, theft or destruction of
property, illegal drugs, or alcohol intoxication; and of all occurrences of noncriminal acts of hate violence reported to campus authorities. A written report will be submitted to the Board of Trustees. For purposes of reporting under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, "hate violence" includes domestic violence, dating violence, and stalking.

Written records of noncriminal acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known.

It is the responsibility of every member of the college community to act in ways that promote the safety of self and, others and the protection of District property.

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